



Proposal

September 22, 2011

Brian D. Cason, S.E., P.E.
Capital Projects Coordinator II
City of Sparks, Community Services Department
431 Prater Way
Sparks, NV 89432

Re: Sparks Municipal Courts Renovation

Dear Brian,

We are pleased to submit this Proposal which outlines professional Architectural and Engineering design services for renovating the existing Municipal Courtrooms (2) at the Sparks Municipal Courts Building at 1450 'C' Street. We have included a brief scope description for Basic Services and our proposed fee.

Scope of Work

Basic Services

Basic Services shall consist of Architectural and Engineering Design Services to provide Construction Documents and Specifications for the listed construction scope of work. Basic Services also includes Bidding and Construction Administration. The following summarizes the construction scope of work for each courtroom.

1. Complete demolition of interior finishes and electrical systems
2. New Judge/Court Reporter/Witness Bench
3. New wall/floor/ceiling finishes
4. New Public Seating
5. Possible new entry door configuration.
6. Minor HVAC Ductwork extensions as required
7. Minor Automatic Fire Sprinkler work as required
8. Electrical/IT:
 - a. Communication System Raceway (Head Equipment & Circuiting Excluded)
 - b. Fire Alarm System as required by IBC and IFC
 - c. Power Distribution and Branch Circuits
 - d. Lighting Design – Decorative Lighting System
 - e. Lighting Design – Emergency and Exit
 - f. Lighting Control System
 - g. Audio/Visual system raceways
 - h. Security System (Cameras and Emergency Buttons Included, Headend Equip. Excluded)
 - i. Energy Calculations (2006 IECC)

H+K ARCHITECTS

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We anticipate many meetings with the Judges during the design process and a 3D computer generated model produced to illustrate the final solution.

Fee

We propose to provide the services outlined above for a fixed fee of Thirty-Thousand Dollars (\$30,000.00) broken down per phase as follows:

Schematic Design	15%
Design Development	30%
Construction Documents	35%
Bidding	05%
Construction Administration	15%

Conditions

This Proposal has been prepared with the following understanding:

1. "Boiler Plate" upfront specifications will be provided by the City of Sparks.
2. Printing of Bid Sets will be provided by the City of Sparks.
3. Extensive Mechanical HVAC engineering is not required.

Thank you for your consideration of H+K Architects. Please call if you have any questions.

Sincerely,



Jeff Klippenstein, AIA